

VACANCY NOTICE

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

CS-376
REV(11/01)

Description of Position	TITLE OF POSITION: <u>Sr. Maintenance Technician</u>	CLASSIFICATION CODE: <u>02339300</u>
	SALARY RANGE: <u>(314 G) - \$15.08-\$15.76 hourly rate</u>	REFERENCE POSITION NO.: <u>00095</u>
	Department or Agency Name <u>Education</u>	APPLICATION PERIOD: <u>2/28/07-3/07/07</u>
	Division/Section/Unit <u>Davies Career & Technical High School</u>	
	Assignment(s) / Comments	
	Shift and Days: <u>1st Shift</u>	Job Location: <u>50 Jenckes Hill Rd. Lincoln, RI 02865</u>
	Restrictions/Limitations: <u>LTPS 4/1/07 to 9/30/07</u>	
	Position Covered By Collective Bargaining Union Agreement	Yes <u>X</u> No <u> </u>
	Name of Bargaining Unit Union: <u>Council 94, local 2872</u>	
	There is* <u> </u> is not <u>X</u> a Civil Service List for this position	<u>See A/B or Both for Specific Instructions</u>
NOTE: If there is a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position.		
General Information to Candidate	<u>INSTRUCTIONS:</u>	
	A. <u>STATE EMPLOYEE LATERAL BIDDER:</u> Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number.	
	<u>Most Important</u> - Please include the following information:	
	• <i>The title of the position for which you are applying</i>	• <i>Name of department where you are currently employed</i>
	• <i>Title of your present position and date you entered it</i>	• <i>Your business telephone number</i>
	• <i>Date you entered State service</i>	• <i>Present Union Affiliations</i>
	*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.	
	B. <u>NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</u>	
	If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.	
	C. <u>AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</u>	
• <u>Reasonable Accommodations:</u> If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position.		
• <u>Medical Information:</u> Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).		
Statement of Duties	DUTIES / RESPONSIBILITIES:	
	See attached job description.	
Minimum Education & Experience	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:	
	(A class specification describing the duties of the position and the minimum qualifications will be furnished upon request.) Education: Sufficient to follow simple verbal and written instructions. Experience: Working knowledge of the equipment and methods used in custodial work; the ability to understand and carry out simple verbal directions; and other related capacities and abilities. <u>Reports to the facilities coordinator.</u>	
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. <u>SEND RESUME or CS-14 Application to:</u>	
	Davies School	Telephone #: <u>728-1500</u>
	Human Resources	Fax #: <u>728-8910</u>
	50 Jenckes Hill Road	TTY/TDD #: <u>728-1500</u>
	Lincoln, RI 02865	(Telecommunication Device for the Deaf)



STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER

Class Title:

Senior Maintenance Technician

Class Definition:**General Statement of Duties:**

To perform various skilled and semi-skilled tasks in the maintenance of machinery, buildings and equipment; to perform skilled work of a journeyman level in several trades; and to do related work as required.

Supervision Received:

Receives general directions and instructions from a superior with wide latitude for the exercise of independent judgment; work is reviewed on completion.

Supervision Exercised:

Supervises helpers and others who are assigned to assist.

Illustrative Examples of Work Performed:

- To install and maintain plumbing fixtures, steam lines, steam heating and cooking equipment.
- To repair hospital sterilizers.
- To cut, thread and install pipe for steam and water lines.
- To install electric circuits, wall plugs and lighting equipment; to repair and recondition fans.
- To make repairs and adjustments to laundry washing, drying and pressing machinery; to supervise helpers in the oiling and greasing of this equipment.
- To operate lathes, millers, drills and other machine shop equipment.
- To paint buildings, walls or other surfaces.
- To perform masonry work in connection with buildings, foundations, walks and walls.
- To repair doors, door frames and furniture; to fabricate and install temporary partitions; to operate and maintain wood lathes, sanders, joiners, power saws, planers and related power and hand tools.
- To make repairs to roofs and install flashing and spouts.
- To make repairs on refrigeration and air conditioning equipment.
- To weld and braze metals by use of arc and acetylene welders.
- To do related work as required.

Required Qualifications for Appointment:**Knowledges, Skills and Capacities:**

A working knowledge of the standard practices, materials, tools and processes involved in trades related to general building maintenance; a working knowledge of the operation of mechanical equipment; a working knowledge of the use of common tools and material; the ability to make varied repairs without supervision; the ability to supervise a small

group of helpers; the ability to work from pencil sketches and diagrams; and related capacities and abilities.

Education and Experience:

Education:

Such as may have been gained through completion of ten school grades.

Experience:

Such as may have been gained through employment in building and plant maintenance work, which has involved at least two of the buildings; electrical or mechanical trades.

Or:

Any combination of education and experience that shall be substantially equivalent to the above education and experience.

Special Requirement:

At the time of appointment, must be physically qualified to perform assigned duties as evidenced by a physician's certificate.